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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, August 8, 2017

Gavilan College, Morgan Hill Site  
17060 Monterey Road, Morgan Hill, CA 9503

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:02 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry

Dr. Kathleen Rose, Superintendent/President  
Kathleen Moberg, Vice President, Student Services  
Dr. Michele Bresso, Vice President of Academic Affairs  
Fred Harris, Vice President of Administrative Services  
Wade Ellis, Associate Vice President of Business & Security Services  
Nancy Bailey, Executive Assistant to the President

2. Comments from the Public

No comments.

3. Recess to Closed Session

The Board recessed to closed session at 6:04 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

President Laura Perry called the meeting to order at 7:04 p.m.

2. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry and Daniel Chavez (student trustee)

Kathleen Rose, Superintendent/President  
Kathleen Moberg, Vice President, Student Services  
Michele Bresso, Vice President, Academic Affairs  
Fred Harris Vice President of Administrative Services  
Nikki Dequin, President, GCFA  
Diana Seelie, Professional Support Staff Representative  
Nancy Bailey, Executive Assistant to the President (Recorder)

Board of Trustees: Tom Breen  
Laura A. Perry, Esq.

Kent Child  
Walt Glines

Mark Dover  
Lois Locci, Ed.D.

Jonathan Brusco  
Daniel Chavez



Others in Attendance: Peter Wruck, Susan Sweeney, Fran Lozano, Diane Stone, Kevin Karmer, Jan Bernstein-Chargin, Jeanne Alamdari, Jeronimo Garcia-Juarez, Cherise Mantia, Bobbi Jo Palmer, Ron Hannon, Alice Dufresne-Reyes, Wade Ellis

3. Pledge of Allegiance

The Pledge of Allegiance was led by Walt Glines.

4. Report of any Action Taken in Closed Session

Laura Perry reported that the Board voted unanimously in closed session to approve a settlement agreement regarding case #16-CV-2493-NC. A “yes” vote was recorded by each of the 7 board members.

5. Approval of Agenda

MSC (K. Child/W. Glines) to approve the agenda.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

6. Consent Agenda

(a) Regular Meeting of the Board of Trustees minutes, July 13, 2017 and Special Meeting/Board Retreat minutes, July 22, 2017

(b) Personnel Actions

(c) Warrants and electronic transfers drawn on District Funds

(d) Payroll Warrants drawn on District Funds

(e) Purchase Order Ratification

(f) Ratification of Agreements

(g) Monthly Financial Report

(h) Retiree Health Benefit Trust Investment Portfolio Status as of June 30, 2017

MSC (W. Glines/J. Brusco) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

7. Comments from the Public

Diane Stone – extended an invitation to trustees for the August 18 Welcome Back BBQ for athletes.

Cherise Mantia – Part Time Vice President for GCFA introduced herself. She is a Gavilan alumnus and has taught in the theater arts department for 3 years. Cherise Mantia said there are exciting activities planned for the upcoming year and she will extend invitations to trustees as they approach.

Walt Glines – recommended trustees attend the STEM Symposium on Friday, August 18 in the science quad starting at 10:00 a.m.

8. Recognition

(a) Gavilan College Student-Athlete of the Year Award

Dean of Kinesiology and Athletics Ron Hannon, on behalf of the Department, introduced Erica Chapa of both the volleyball and beach volleyball teams as the recipient of the Gavilan College Student - Athlete of the Year Award. Erica Chapa was one of 28 student-athletes to be recognized for their accomplishments as student-athletes of the month. Eric Chapa received the Year Award for her outstanding leadership, academic achievements, accomplishments on the volleyball courts, and community involvement. Erica Chapa thanked her family for their support and Coach Kramer for the countless life lessons the experience provided. She said coming to Gavilan was a really good decision. Kathleen Rose said she is proud of Erica Chapa's accomplishments and recognized her as a role model.

- (b) Recognition of the Employee of the Month  
Eva Daley will receive her award at the September 12 board meeting.

## 9. Officers' Reports

### (a) Vice Presidents

Fred Harris – provided an update on athletic projects including the demolition of the dugouts and prep work on the ADA walkway and the gym floor. He said the pool deck work will start in a week along with the ADA parking lot changes.

Kathleen Moberg – reported that the Student Services division is holding a retreat and will be talking about the Chancellor's Vision Statement and what that means for the college. She said Cabinet goals will be discussed along with department outcomes that will increase student success. Kathleen Moberg said the Welcome Center is full with students and staff are working very hard to prepare students for the incoming fall classes. She said a two-day Guided Pathway workshop is scheduled for the upcoming week.

Michele Bresso – said the Guided Pathway workshop is a new way to develop career pathways that is more direct with reasonable time completion. She said the state is discussing special funding to help support career pathway initiatives. Michele Bresso said many individuals were involved in an August 7th training related to California Community College Athletic Association bylaws and stringent requirements.

### (b) College President

Kathleen Rose – said the theme for convocation on Friday, August 25, is “practice” and building on what we know. She spoke about the Chancellor's Office Vision for Success and the seven (7) core commitments that community colleges are being asked to incorporate into their actions.

### (c) Academic Senate

Nikki Dequin is looking forward to participating in convocation and the part-time faculty orientation.

### (d) Professional Support Staff

No report

### (e) Student Representative

Daniel Chavez – reported on the upcoming state student trustee elections. He said he has been working with the Berkeley student government to learn about their organization.

### (f) Board Member Reports

Kent Child – commented on the origins of the Morgan Hill site and what a nice facility it is.

Jonathan Brusco – said the board retreat was good and that he was happy with the college's progress and the roles everyone has taken on.

Lois Locci – expressed thanks for the microphones in use at the board meeting.

Rachel Perez –acknowledged Gavilan staff Dr. Eddie Cervantes and part time counselor Marcella Serrano for the successful 2017 Ford Driving Dreams grant they wrote in collaboration with the LULAC chapter in Hollister. The \$20,000 award will be used for the Latinos Early Academic Pathway (LEAP) program. Rachel Perez will be attending the Guided Pathways workshop and said she is excited about the colleges opportunity to design a process that works for students.

Walt Glines – spoke about changes being contemplated at CSU such as eliminating remedial classes, placement of students, and math requirements which will impact how community colleges operate. He encouraged Gavilan College to continue to be student centered moving forward. Walt Glines attended the Santa Clara Valley Habitat Agency Advisor Board meeting and heard a presentation about Coyote Valley landscaping linking.

Mark Dover – commented on a recent survey released about college students and their nutrition. He asked if college staff had heard about possible state funding in this area and they had not.

(g) Board President

Laura Perry - thanked staff for the board retreat and said it was good information. She is receiving good public comments about the Coyote Valley site and the postings on Facebook.

10. Board Committee Reports

Retirement Board - Lois Locci reported that the Retirement Board met to review the status of the district's retirees' health benefit fund. New GASB rules will affect the computation of the liability and subsequent funding requirements. The Retirement Board decided to continue with the current balanced investment option.

11. Information/Staff Reports

(a) Gavilan College Community Spirit Awards

Jan Bernstein Chargin said Community Spirit Award nominations are being accepted and that everyone is welcome to nominate a person, organization, or business. She said the timeline as presented in the agenda provides more deliberation time in September. A new on-campus event is being considered in which recipients from all communities gather.

(b) Community Coffee and Conversation Schedule

Dr. Rose will be hosting six (6) community coffee and conversation events throughout the district starting on Saturday, August 12, in Coyote Valley. Other event locations include Hollister, Gilroy, San Martin, San Juan Bautista, and Morgan Hill. She said she will be talking about the Educational Master Plan, the Chancellor's Vision Statement, and any other topics brought forward by community members. Kathleen Rose encouraged all to attend.

(c) Revisions to Committees of the Board and Trustee Assignments

Kathleen Rose presented a draft revised list of board committees with updated descriptions and trustee member assignments as discussed at the July 22<sup>nd</sup> Board Retreat. She welcomed any discussion and/or edits. Jonathan Brusco will serve as chair on the Board Self Evaluation Ad Hoc Committee. This item will return for Board approval in September.

III. ACTION ITEMS

1. Old Business

(a) Approval of Revisions to Board Policies

MSC (K. Child/L. Locci) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

2. New Business

(a) Ratification of CSEA Agreement

Kathleen Rose noted a correction on the agenda cover page under “Follow Up/Outcome”. The correct text is “If approved, the bargaining unit agreement will be implemented.”

MSC (W. Glines/R. Perez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(b) Compensation for Unrepresented/Management Employees

Kathleen Rose noted a correction on the agenda cover page under “Follow Up/Outcome”. The correct text is “If approved, staff will implement the changes for the unrepresented/management employees.”

MSC (J. Brusco/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(c) Employment Agreement - Superintendent/President

MSC (K. Child/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(d) Retiree Health Benefit Trust Contribution

MSC (M. Dover/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

\* (e) Approval to Certify the Appointment of a Representative to Joint Powers Authority for Liability and Property Protection. Resolution No. 1026

MSC (K. Child/J. Brusco) to approve.

Roll Call Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(f) Sale of Surplus Personal Property

MSC (W. Glines/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(g) General Obligation Bond Measure Pre-Election Survey

Discussion: Fred Harris responded to questions. He said financial advisors have indicated that based on assessed valuation within the district a “maximum” amount of the bond would be \$25 per \$100,000 of assessed value or \$235 million. Although, he added, the survey feedback will be a determining factor. Fred Harris said expenses related to pre-election services would be general fund expenses. Once a campaign is declared through board resolution expenses would have to be paid through fundraising.

MSC (J. Brusco/W. Glines) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (h) Financial Advisory Services Addendum

MS (J. Brusco/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (i) Bond Counsel Services

Discussion: Fred Harris identified some of the responsibilities of the bond counsel including pre-election basics, assisting with the bond resolution language, and later the creation of the Preliminary Official Statement; a step in the issuance of bonds.

MSC (W. Glines/D. Chavez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (j) Lease Lab Classrooms at San Benito High School in Hollister

MSC (W. Glines/J. Brusco) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (k) Coyote Valley Educational Center Increment #1, Change Order #3

MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (l) Swimming Pool ADA Parking Renovation

MSC (W. Glines/D. Chavez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (m) Athletic Fields Upgrade, DSA Project Inspector Services Revision #1

MSC (D. Chavez/W. Glines) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (n) Laboratory of Record Service Agreement with Earth Systems

MSC (W. Glines/D. Chavez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (o) Gymnasium Flooring and Bleachers, Change Order #1

MSC (W. Glines/D. Chavez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (p) Gavilan Swimming Pool Renovation, Change Order #3

MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (q) Swimming Pool Renovation, DSA Project Inspector Services Revision #1

MSC (D. Chavez/W. Glines) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (r) Student Center Seismic Upgrade, Change Order #4

MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (s) Notice of Completion for the Student Center Seismic Upgrade

MSC (K. Child/J. Brusco) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (t) Notice of Completion for the STEM Meadow Restoration

MSC (K. Child/D. Chavez) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

#### IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is September 12, 2017, **Student Center Lounge**.
2. Adjournment – The meeting was adjourned at 8:20 p.m.